

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 21, 2011 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Evelyn Myskiw	Chairperson
	Edward P. Ploszay	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Myskiw in the Chair.

The meeting was called to order at 6:03 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, November 7, 2011.

11B-044 – Approval of the Agenda

Jaworski / Dabee

That the agenda for this meeting be approved as listed.

Carried

11B-045 – Moved to Committee of the Whole at 6:05 p.m.

Sarbit / Dela Cruz

That the Board move into Committee of the Whole.

Carried

Trustee Ploszay in the Chair.

OFFICERS' REPORT

- Trustee Sawka reported on developments arising from collective bargaining.

Trustee McGowan here enters the meeting at 6:07 p.m.

6:30 p.m. Collective Design Process – Amber Trails Community School
Presentation by Dudley Thompson, Prairie Architects.

Trustee Myskiw in the chair.

SPECIAL ORDERS

7:30 p.m. Manitoba and Canadian Student Leadership Conferences
Presentation by students Josh Alcantara, Warren Lacamba, Jasleen Sandhu, Navi Warha and Via Villanueva with teachers Julieta DePaula and Dawn Wilson, Maples Collegiate.

Maples TV Station – Channel 7 Oaks

Presentation by students Vince Henegas, Chris Santos, Mikko Ignacia, Christian Gutierrez with teachers George Budoloski and Marshall Mays, Maples Collegiate.

11B-046 – By-Law No. 5-2011

Sarbit / Juan

That By-Law No. 5-2011 for the purpose of borrowing the sum of \$2,478,900.00 for Ventilation Upgrade at École Seven Oaks Middle School (\$783,500); Modular Classroom Installation Project at Belmont, Leila North, A.E. Wright and O.V. Jewitt Community Schools (\$273,900); Grooming Room, Elevator and Lift at West St. Paul School (\$672,000); Roof Replacement at Maples Collegiate (\$677,000); Elevator and Grooming Room at Garden City Collegiate (\$82,600) and adjustment for increased Manitoba Hydro Boiler Incentive Rebate on Steam Unit Ventilator Replacement at Garden City Collegiate (-\$10,100) be given second reading.

Carried

11B-047 – By-Law No. 5-2011

McGowan / Jaworski

That By-Law No. 5-2011 for the purpose of borrowing the sum of \$2,478,900.00 for Ventilation Upgrade at École Seven Oaks Middle School (\$783,500); Modular Classroom Installation Project at Belmont, Leila North, A.E. Wright and O.V. Jewitt Community Schools (\$273,900); Grooming Room, Elevator and Lift at West St. Paul School (\$672,000); Roof Replacement at

Maples Collegiate (\$677,000); Elevator and Grooming Room at Garden City Collegiate (\$82,600) and adjustment for increased Manitoba Hydro Boiler Incentive Rebate on Steam Unit Ventilator Replacement at Garden City Collegiate (-\$10,100) be given third and final reading, be signed and sealed.
Carried

Superintendents' Report

11B-048 – Submission to Public Schools Finance Board

Dela Cruz / Dabee

That the Board endorse the Superintendent's submission to the Public Schools Finance Board.
Carried

Discussion regarding the submission of 2012 Resolutions at the Manitoba Schools Boards AGM. Resolutions to be submitted regarding Aboriginal Education, School Speed Zones and Connectivity.

CONSENT AGENDA

11B-049 – Consent Agenda

McGowan / Juan

That the Consent Agenda be approved.
Carried

Shelmerdine Ltd. No. Invoice 116409-1

That Invoice No. 116409-1 for the Maples Sports Field project in the amount of \$2,396.29 be paid to Shelmerdine Ltd.

Statutory Holdback on Shelmerdine Ltd. Invoice No. 116409-1

That the Statutory Holdback on Invoice No. 116409-1 for the Maples Sports Field project in the amount of \$253.57 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.

Shelmerdine Ltd. Invoice No. 116527

That Invoice No. 116527 for the Maples Sports Field project in the amount of \$61,730.66 be paid to Shelmerdine Ltd.

CONSENT AGENDA

Statutory Holdback on Shelmerdine Ltd. Invoice No. 116527

That the Statutory Holdback on Invoice No. 116527 for the Maples Sports Field project in the amount of \$6,494.25 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.

Shelmerdine Ltd. Invoice No. 116551

That Invoice No. 116551 for the Maples Sports Field project in the amount of \$110,300.49 be paid to Shelmerdine Ltd.

Statutory Holdback on Shelmerdine Ltd. Invoice No. 116551

That the Statutory Holdback on Invoice No. 116551 for the Maples Sports Field project in the amount of \$11,672.01 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.

Shelmerdine Ltd. Invoice No. 116552

That Invoice No. 116552 for the Maples Sports Field project in the amount of - \$4,804.38 be credited to Seven Oaks School Division by Shelmerdine Ltd.

Statutory Holdback on Shelmerdine Ltd. Invoice No. 116552

That the Statutory Holdback on Invoice No. 116552 for the Maples Sports Field project in the amount of -\$508.40 be paid to the SOSD/Shelmerdine Ltd. 001-Maples Field account.

Appin Associates Invoice No. B5927485089SOM2

That Invoice No. B5927485089SOM2 for ÉSOMS Ventilation Upgrade Phase II in the amount of \$16,737.58 be paid to Appin Associates.

East Side Ventilation Certificate of Payment No. 6

That Certificate of Payment No. 6 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$104,391.48 be paid to East Side Ventilation.

Statutory Holdback on East Side Ventilation Certificate of Payment No. 6

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 6 for the ÉSOMS Ventilation Upgrade Phase II in the amount of \$7,655.55 be paid to the

CONSENT AGENDA

SOSD/East Side Ventilation-SOMS Ventilation II account.

Gardon Construction Ltd. Certificate of Payment No. 4

That Certificate of Payment No. 4 for the West St. Paul Elevator project in the amount of \$107,807.50 be paid to Gardon Construction Ltd.

Statutory Holdback on Gardon Construction Certificate of Payment No. 4

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 4 for the West St. Paul Elevator project in the amount of \$8,324.90 be paid to the SOSD/Gardon 438 West St. Paul Elevator account.

J & J Penner Construction Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the West St. Paul Grooming Room project in the amount of \$17,272.09 be paid to J & J Penner Construction Ltd.

Statutory Holdback on J & J Penner Construction Ltd. Certificate of Payment No. 3

That the 7-1/2% Statutory Holdback on Certificate of Payment No. 3 for the West St. Paul Grooming Room project in the amount of \$1,333.75 be paid to the SOSD/J & J 432 West St. Paul Grooming Room account.

Lombard North Group Invoice No. 704-11

That Invoice No. 704-11 for the Maples Sports Field Redevelopment project in the amount of \$801.51 be paid to Lombard North Group.

Number Ten Architectural Group Invoice No. 9990

That Invoice No. 9990 for the West St. Paul Grooming Room project in the amount of \$169.67 be paid to Number Ten Architectural Group.

Shelmerdine Ltd. Invoice Swinford Way Certificate of Payment No. 2

That Certificate of Payment No. 2 for the Swinford Park Soccer Field - Swinford Way project in the amount of \$103,457.66 be paid to Shelmerdine Ltd.

Statutory Holdback on Shelmerdine Ltd. Invoice No. 2

That the 7-1/2% Statutory Holdback on Invoice No. 2 for the Swinford Park

CONSENT AGENDA

Soccer Field - Swinford Way project in the amount of \$10,947.90 be paid to the SOSD/Shelmerdine 436 Swinford Soccer account.

Statutory Holdback Release to J & J Penner Construction Ltd.

That 7-1/2% Statutory Holdback in the amount of \$8,508.35 in relation to the West St. Paul Grooming Room project be paid to J & J Penner Construction Ltd., subject to the approval of the Board's solicitor.

GST on Release of Holdback to J & J Penner Construction Ltd.

That GST on the Release of Statutory Holdback for the West St. Paul Grooming Room project in the amount of \$425.42 be paid to J & J Penner Construction Ltd.

CONFERENCE REPORTS

Carol Moar, Special Education Coordinator: 2011 National Forum on Character Education - Building Ethical Communities, October 19 to 22, 2011 - San Francisco, California.

OTHER REPORTS

Trustees Dabee, Sarbit and Juan commented on the Diwali Mela celebration at Maples Collegiate that they attended on November 15, 2011.

CORRESPONDENCE

- Duane Brothers, Assistant Superintendent, Human Resources: Letter to S.O.T.A. regarding scheduling of Educational Leave meeting dates.
- Aileen Najduch, Assistant Deputy Minister, Manitoba Education: Funding Attendance Initiative.
- Brian O'Leary, Superintendent, Seven Oaks School Division: Development of lands designated as Precinct B within Seven Oaks School Division.
- Rick Dedi, Executive Director, The Public Schools Finance Board: Proposed Amber Trails School - Best Practice Commissioning Agent.
- Kyle Lewkowich, Public Schools Finance Board: Copy of letter to Ian Stewart, Integrated Designs, advising that Integrated Designs has been selected as the successful proponent for the new Amber Trails School.
- Rick Dedi, Executive Director, Public Schools Finance Board: Maples Collegiate Institute Chillers & Cooling Tower Replacement - Design Only.
- Brian O'Leary, Superintendent, Seven Oaks School Division: Letter to His Worship Mayor Sam Katz endorsing his plan to reintroduce School Speed

CORRESPONDENCE

Zones.

- Danielle Parent, Education Officer, Manitoba Education: French Second Language Revitalization Program.
- Naomi Kruse, Executive Director, Manitoba Association of Parent Councils: 2011-2012 Membership.
- Canadian Education Association Press Release: James Wilson appointed to the Council of the Canadian Education Association.
- MSBA Executive Highlights, November 14, 2011.
- River East Transcona School Division Press Release: Kelly Barkman new Superintendent effective February 1, 2012.
- Wendy Shaw, Coordinator, Accounting and Consolidations, Schools' Finance Branch: FRAME Report 2009/10 Actual - based on the 2009/2010 school division financial statements.
- Manitoba School Boards Association, Labour Relations Divisional Mail: Salary Bulletins No. 20-2011 and No. 21-2011.
- Dr. Donna M. Michaels, Superintendent / CEO, Brandon School Division 2010/2011 Annual Education Results Report.

11B-050 – Moved to Committee of the Whole at 9:20 p.m.

McGowan / Dela Cruz

That the Board move into Committee of the Whole.

Carried

Trustee Ploszay in the chair.

11B-051 – Superintendents' Personnel Report

Dela Cruz / Juan

That the Superintendents' Personnel Report be ratified.

Carried

SUPERINTENDENTS' PERSONNEL REPORT

TEACHER APPOINTMENTS

Appointed the following to Limited Teacher-General (Term) contracts:

Christine Boniello, part-time (.85), effective November 2, 2011 (indefinite)

Eric Sung, full-time (1.00), effective November 28, 2011 to June, 29, 2012

Wendy Wightman, part-time (.20), effective November 1, 2011 to June 29, 2012

Gavin Winchar, full-time (1.00), effective October 3, 2011 (indefinite)

Shelly Zulak-Labay, part-time (.25), effective February 6, 2012 to June 29, 2012

SUPERINTENDENTS' PERSONNEL REPORT

CLINICIAN APPOINTMENT

Appointed Chantal Wiebe, to a part-time (.10) Limited Teacher-General (Term) contract effective October 31, 2012 to June 29, 2012.

SUBSTITUTE TEACHER APPOINTMENTS

Appointed the following to Substitute Teacher contracts effective the 2011-2012 school year:

John Holmes
Carmelle Kozak
Jacqueline Parsons

Jarrett Seidler
Elana Waldman
Angelina Yu

TEACHER LEAVE OF ABSENCE

Granted Nancy Cosby a part-time (.25) leave of absence, without pay, effective February 6, 2012 to June 29, 2012.

TEACHER MATERNITY AND PARENTAL LEAVES

Granted Pamela Lussier maternity and parental leave effective December 6, 2011 to December 6, 2012.

Granted Kim Trudeau maternity and parental leave effective December 3, 2011 to December 2, 2012.

EDUCATIONAL ASSISTANT APPOINTMENT

Appointed Leanne Doll to a full-time (1.00) Education Assistant position effective November 21, 2011.

EDUCATIONAL ASSISTANT RESIGNATION

Received notice of intent to resign from Ari Leibl effective September 5, 2011.

EDUCATIONAL ASSISTANT RETIREMENT

Received notice of intent to retire from Donna Bell effective December 31, 2011.

SUPERINTENDENTS' PERSONNEL REPORT

CUSTODIAN APPOINTMENT

Appointed Donald Hardy to the position of full-time (8 hours per day) custodian position effective November 7, 2011.

CUSTODIAN RETIREMENT

Received notice of intent to retire from Dwain Waly, effective November 4, 2011.

SECRETARY RESIGNATION

Received notice of intent to resign from Nola Popowich, effective November 30, 2011.

INSTRUCTOR LEAVE OF ABSENCE

Granted Tracy Klassen a leave of absence, without pay, effective October 15, 2011 to January 8, 2012.

SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded Motion #11B023 – appointing Megan Bamburak to a full-time (1.00) Limited Teacher-General (Term) contract effective January 9, 2012 to December 31, 2012.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- 2012 Board Retreat.
- Enrolment / Capital Planning Update.
- Potential Disposition of Vacant Surplus Property.
- Personnel Matters.

11B-052 – Classroom Laptop Tender

Sarbit / McGowan

That the Classroom Laptop Tender be awarded to Dell on the basis of lowest acceptable bid.

Carried

11B-053 – Manitoba School Boards Association Executive 2012 - 2013

McGowan / Dela Cruz

That the Board endorse the nomination of Trustee Cory Juan for the position of Director, Region 5 on the Manitoba School Boards Association Provincial Executive 2012-2013.

Carried

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Ward Boundaries.
- Maples Collegiate Track and Field Redevelopment Design Standards.
- SOTA Matters.

ADJOURNMENT

The meeting adjourned at 10:12 p.m.

Chairperson

Secretary-Treasurer